



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

November 19, 2019

Neopost USA, Inc.
c/o Accurate Control Equipment, Inc.
30652 Sgt E I Boots Thomas Drive
Spanish Fort, AL 36527
ATTN: Randall Stabb

REFERENCE: Lease of One (1) Postage Machine for the Baldwin County Satellite Courthouse
Located in Fairhope, Alabama

Dear Mr. Stabb:

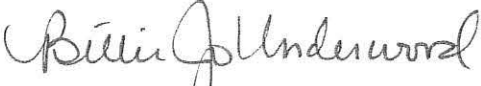
The Baldwin County Commission during their regularly held meeting on November 19, 2019, approved the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Fairhope Satellite Courthouse as follows:

Neopost Model IN600AFSH – IN Series 600 Base w/Autofeeder, Sealer & Catch Tray
Neopost INWP5 – IN Series 5 Weighing Platform
Neopost IN600AERR – IN Series 600(AF) e-RR Feature & Activation Kit,
with bc Scanner Includes e-RR Rate File w/100 eDel Conf. 100 eSig Conf &
300 eCert Labels
Accounting Package
Rate Protection
Full Coverage Maintenance Contract
\$674.58 per quarter - \$2,698.32 per year

Please find attached your copy of the executed Agreement. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

If you have any questions, please call the Purchasing Director, Wanda Gautney at (251) 580-2520.

Sincerely,


BILLIE JO UNDERWOOD, Chairman
Baldwin County Commission

BJU:wg Item #BE11

Attachment

cc: Wanda Gautney, Purchasing Director

Section (A) Office Information

| | | | |
|----------------------|--|---------------------------|--------------------|
| Office Number 601 | Office Name Accurate Control Equipment Inc. | Phone # (251) 928-4976 | Date 10/14/2019 |
|----------------------|--|---------------------------|--------------------|

Section (B) Billing Information

| | | | |
|------------------|---------------------------|-------|----------------|
| Company Name | BALDWIN COUNTY COMMISSION | | |
| DBA | | | |
| Billing Address | 312 COURTHOUSE SQ STE 11 | | |
| City State Zip+4 | BAY MINETTE | AL | 36507-4809 |
| Contact Name | FINANCE-ACCOUNTS PAYABLE | Phone | (251) 937-9561 |
| Contact Title | | Fax | |
| Email Address | | PO # | |

Section (C) Installation Information (if different from billing information)

| | | | |
|----------------------|------------------------------------|---------------------|----------------|
| Company Name | EASTERN SHORE SATELLITE COURTHOUSE | | |
| Installation Address | 1100 FAIRHOPE AVE | | |
| City State Zip+4 | FAIRHOPE | AL | 36532-2958 |
| Contact Name | MICHELLE HOWARD | Phone | (251) 990-4606 |
| Contact Title | | Fax | (251) 580-2590 |
| Email Address | MICHELL.HOWARD@BALDWINCOUNTYAL.GOV | | |
| Main Post Office | | PO 5-Digit Zip Code | |

Section (D) Products

| Qty | Model / Part Number | Description (include Serial Number, if applicable) |
|-----|---------------------|---|
| 1 | IN600AFSH | IN Series 600 Base w/ Autofeeder, Sealer & Catch Tray |
| 1 | INWP5 | IN Series 5 lb Weighing Platform |
| 1 | IN600AERR | IN Series 600(AF) e-RR Feature & Activation kit. w/bc Scanner Incl e-RR Rate File w/100 eDel Conf, 100 eSig Conf & 300 eCert labels |

Section (E) Lease Payment Information & Schedule

| | | |
|---|--|--|
| Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i> Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input type="checkbox"/> Standard <input checked="" type="checkbox"/> Arrears | Number of Months First 36 | Monthly Payment (Plus applicable taxes) \$224.86 |
| | Current Lease Number: N16103224 <input type="checkbox"/> ACH (Customer to submit authorization form) | |

Section (F) Postage Meter & Postage Funding Information

| | | | |
|---|-----------|--|-----------|
| Meter Model | IN600AFAI | Machine Model | IN600AFSH |
| Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form) | | Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: 7209641 | |
| Agency Code | | Sub Agency Code | |

Service Products (Check all that apply)

| |
|---|
| <input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10) |
| <input checked="" type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) |
| <input checked="" type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35) |
| <input type="checkbox"/> NeoShip PLUS (EP70PLUS) |
| <input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES) |
| <input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service |
| <input checked="" type="checkbox"/> Maintenance |
| <input checked="" type="checkbox"/> Installation/Training |
| <input type="checkbox"/> Software Support for premise (non-cloud) solutions |

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-v4-16), which are also available at <https://www.neopost.com/terms/government-equipment-lease-terms-usps-dealer-v4-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

***** SEE PURCHASE ORDER *****

Authorized Signature: *Catherine Braxton*

Print Name and Title: *Billy Underwood*

Date Accepted: *11/19/19*

Date Accepted: *10/23/19*

Accepted by Neopost USA and its Affiliates